

JOB OPENING

POLICE DIVISION

SECURITY OFFICER

POSITION: PART TIME / PAY RATE: \$11.00-\$15.00 PER HOUR

SUCCESSFUL CANDIDATES WILL HAVE

- High school diploma or equivalent (required).
- Minimum of two years of experience in a security and safety program required or previous recipient of a Permanent Employment Registration Card (PERC) from the State of Illinois or equivalent from another state; or prior successful completion of a 20-hour basic security training course certified by the Illinois Law Enforcement Training and Standards Board.
- Basic knowledge of safety laws and codes as they pertain to the Park District and the laws of the city, county and state.
- Basic knowledge of all safety procedures.
- Understanding of park district goals, objectives, programs and standards of maintenance.
- Ability to follow oral and written instructions and work harmoniously with other employees.
- Ability to communicate effectively in both speaking and writing.
- Ability to instruct personnel in safety matters.
- Valid Illinois State Driver's License.
- Ability to work evenings, weekends and holidays as required.

RESPONSIBILITIES

- Surveillance of park areas and facilities as assigned and maintaining radio communication with sworn officers.
- Guiding and directing park and recreation patrons in their use of park areas and facilities.
- Providing crowd and traffic control at park district special events and facilities.
- Contacting the appropriate sworn officer when enforcement action is needed.
- Inspecting the total assigned area to ensure safety for park patrons. Take necessary steps and actions to correct unsafe situations under the direction of the Chief of Park Police.

RESPONSIBILITIES

- Follow all safety procedures that pertain to the duties performed and supports all aspects of the Park District's safety program.
- Performing all other duties as assigned.

OTHER

- Average of 20 hours per week, dependent on assignment.
- The work requires periodic physical exertion in handling supplies, equipment and materials relative to the services rendered. Prolonged standing, bending and stooping, and ability to lift and carry up to 50 pounds is required.
- This position will provide security for various Peoria Park District facilities and parks.
- While we sincerely appreciate all applications, only those candidates selected for interview will be contacted.

