

JOB OPENING

VARIOUS LOCATIONS

DAY CAMP COUNSELOR

POSITION: SEASONAL / PAY RATE: \$8.50 - \$9.00 PER HOUR

OVERVIEW

- The Peoria Park District hosts various day camps at multiple locations throughout the community each summer. Counselors are the primary caregivers for each camper. The Counselor is responsible for planning, teaching, coordinating, and carrying out activities and guiding campers in their personal growth and on a daily basis while at camp.
- The 2019 Day Camps are as follows: RiverPlex Camp, Proctor Recreation Center Camp, Ancient Oaks Day Camp at Sommer Park, Lakeview Recreation Center Camp, Fine Arts Camp at the Noble Center, Camp On Stage at the Noble Center, Forest Park Nature Center Camp.

RESPONSIBILITIES

- Assist in the direction, supervision, and organization of campers in their camper group within activities and throughout the camp in order to meet the intended camper outcomes.
- Apply basic youth development principles in working with campers through communication, relationship development, and respect for diversity, involvement and empowerment of youth.
- Assure campers are properly supervised at all times.
- Be aware of and implement safety guidelines.
- Participate in the development and implementation of program activities for campers.
- Lead or assist with the teaching of activities.
- Actively participate in all program areas as assigned.
- Provide for a progression of activities within the framework of individual and group interests and abilities.
- Assist and participate in program areas such as all water activities, nature, all camp activities, and arts and crafts as directed.
- Maintain high standards of health and safety in all activities for campers and staff.
- Provide the daily care of each camper within your supervision including recognition of personal health needs.
- Ensure that campers receive their medications as directed by the Camp Supervisors.
- Be alert to campers and staff needs and assist them as needed; discuss problems with camp supervisors and/or camp director when appropriate.
- Be alert to equipment and facilities to ensure utilization, proper care, and maintenance is adhered to; report repairs needed promptly to camp director.
- Be a role model to campers and staff in your attitude and behavior.
- Follow and uphold all safety and security rules and procedures.
- Set a good example to campers and others in regard to general camp procedures and practices including sanitation, schedule, and sportsmanship.
- Represent the camp when interacting with parents or community members.
- Provide parents appropriate feedback and information as needed for their campers to have a successful camp experience.

- Provide supervision for campers while campers are transported to and from camp or during scheduled field trips off of camp property.
- Monitor safety of children and staff in male/female locker room/pool changing areas.
- Contribute to verbal and written evaluations and communication as requested.

SUCCESSFUL CANDIDATES WILL HAVE

- Must be 18 years of age or high school graduate.
- Must be able to obtain or become certified in First Aid/CPR.
- Ability to interact with all age levels.
- Must be caring, enthusiastic and have a legitimate enjoyment of working with children and assist in their development.
- Understanding of the development needs of youth.
- Ability to relate to youth and adults in a positive manner.
- Demonstrates knowledge and skill in program areas designated camp program areas.
- Ability to follow oral and written instructions and work harmoniously with the public and other staff members including adults and youth.
- Ability to communicate and work with groups participating (age and skill levels) and provide necessary instruction to campers and staff.
- Ability to observe camper behavior assesses its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate behavior-management techniques.
- Ability to observe staff behavior assesses its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate management techniques.
- Visual and auditory ability to identify and respond to environmental and other hazards related to the activity.
- Physical ability to respond appropriately to situations requiring first aid. Must be able to assist campers in an emergency (fire, evacuation, illness, or injury) and possess strength and endurance required to maintain constant supervision of campers.

OTHER

- Counselors will maintain a professional working relationship with other counselors and facility staff and will communicate professionally with one another.
- Counselors may be asked to use fire protection equipment, washers and dryers, dishwashers, and specialty program equipment.
- Average of 24 – 40 hours/week.
- Some physical requirements of a general counselor position could be endurance including prolonged standing, some bending, stooping, walking long distances, hiking, climbing, and stretching; requires eye-hand coordination and manual dexterity to manipulate outdoor equipment and camp activities; requires normal range of hearing and eyesight to record, prepare, and communicate appropriate camper activities/programs and the ability to lift up to 50 lbs; willing to work irregular hours with limited or simple equipment and facilities; and with daily exposure to the sun and heat.
- Connect directly to this and all other Peoria Park District employment opportunities at:
<https://peoriaparks.aaimtrack.com/jobs/>.

