

JOB OPENING

HEART OF ILLINOIS SPECIAL RECREATION ASSOCIATION **PROGRAM LEADER**

POSITION: PART TIME

The Heart of Illinois Special Recreation Association (HISRA) is a cooperative effort of the Peoria, Morton, Chillicothe, and Washington Park Districts. Its mission is to provide quality recreation programs and services to individuals with disabilities and special needs. HISRA has several openings for responsible and caring individuals.

REQUIREMENTS

- High school diploma or equivalent.
- Previous experience working with adults and/or children with disabilities.
- Supervisory and/or leadership experience is preferred.
- Must be enthusiastic, patient and provide excellent customer service.
- Knowledge of recreation, special recreation, adaptive physical education, leisure skills or other related fields.
- Must be 21 years of age and possess a valid Driver's License.

DUTIES

- Implement planned activities and supervise participants, program aides and volunteers.
- Establish excellent rapport with participants, parents and coworkers.
- Analyze participants' current developmental status and target areas for potential growth.
- Develop a session-to-session program agenda utilizing proper lesson plan format
- Complete and submit all required written reports.
- Develop a variety of experiences for HISRA participants.
- Perform all other duties as assigned.

